



STATE OF HAWAII  
DEPARTMENT OF HEALTH

P.O. Box 3378  
Honolulu, HI 96801-3378

In reply, please refer to:  
File:

NEUROTRAUMA ADVISORY BOARD (NTAB)  
MEETING MINUTES  
June 22, 2018

Present: Rita Manriquez, Molly Trihey, Lyna Burian, Angie Enoka, Milton Takara, Valerie Yamada  
Excused: Stella Wong, Leilani Nutt, Scott Sagum  
Others: Dr. Violet Horvath, Pacific Disabilities Center (PDC); Tomoko Hotema, PDC; Tina Robertson, Queen's Medical Center (QMC); Dr. Sara Farnham, Rehabilitation Hospital of the Pacific; Allison Tsuchida, Hawaii Concussion Awareness and Management Program (HCAMP); Brian Hamasaki, HCAMP; Nicholas Hines, DOH-Emergency Management System; Ipo Kaihana, Support Guest  
DOH Staff: Curtis Inouye, Neurotrauma Supports; Chelsea Ko, Neurotrauma Supports;

- I. **Call to Order** – Meeting was called to order at 1:40pm by Chelsea Ko, Neurotrauma Supports. Quorum present.
- II. **Approval of Minutes from the February 1, 2018 Joint Advisory Board meeting** – Board Member Molly Trihey motioned to accept the minutes as written. Board Member Rita Manriquez seconded the motion. All Board Members present voted in favor of minutes being accepted as written. No questions or discussions.
- III. **Review of Agenda** – Board Member Molly Trihey requested the Transfer Training Update be included as a future agenda item. All Board Members present voted in favor of accepting the agenda. No opposition.
- IV. **New Business:**
  - A. Neurotrauma Website Update:  
The Neurotrauma website is still being finalized. The latest update features three individual sections dedicated to stroke, spinal cord injury, and traumatic brain injury. As reported by DOH staff, Chelsea Ko, each section provides information on each injury such as prevention, symptoms, and different types of injury. The website will also feature a page with an updated list of board members, picture,

and profile. Ms. Ko will be following up with each member as information is needed.

Neurotrauma Supports will email the website link to board members for feedback before its publication.

B. Fiscal Year 2019 Comptroller's Request:

For fiscal year 2019 (July 1, 2018 – June 30, 2019), Neurotrauma Supports received an approved budget of \$45,000, to which \$20,000 will be allocated for conferences, \$15,000 for helmets, and \$10,000 for promotional items. Fiscal expenses from last year shows \$20,000 was paid towards the Ocean Safety Conference and another \$20,000 sponsorship for the HCAMP Summit.

Requests for helmets must be made to Neurotrauma Supports at least 2-months in advance. Due to the limited amount of storage, helmets will only be ordered weeks before an event.

V. **Old Business:**

A. Neurotrauma Strategic Plan Update:

No new updates

B. Project Head, Neck, Spine (PHNS) Update:

As reported by Allison Tsuchida of HCAMP, the Project Head, Neck, Spine curriculum is completely done. In addition, videos and pictures were added to the PHNS modules for a more appealing presentation as students browse through each component. Each module takes 20-30 minutes to complete. The goal is for each student to have 8 take-home activities. HCAMP also received approval from DOE to launch the project at schools. At this time, teacher manuals are still being finalized.

C. Pacific Disabilities Center (PDC)/Hawaii Neurotrauma Registry (HNTR) Update:

In summary, as of May 2018, 273 individuals have completed the HNTR survey. A total of twelve Information and Referral contacts were reached. The dataset used for the information and referral services is being redesigned to better capture necessary information and make it more user friendly, so data integrates more easily into the master database.

In other announcements, resource manuals are currently being reviewed before they are made public. An online version will also be created once the manual is finalized. Also, as of May 31, 2018, there are 62 people who are HNTR Facebook friends or Twitter followers.

Per Dr. Violet Horvath of PDC, the HNTR contract for March 2018 – March 2019 is now fully executed.

*(Refer to the HNTR handout for full a report)*

- D. Hawaiian Islands Regional Stroke Network (HIRSN) Update:  
Maui Memorial Medical Center is no longer a spoke site as of March 1, 2018, as it has transitioned from state-owned to a Kaiser subsidiary. Per Tina Robertson of Queen's Medical Center (QMC), equipments are being updated at some stroke sites. New systems have already been installed at Hilo Medical Center; Kahuku, Wahiawa, and Kona to follow suit.  
HIRSN also ended its public education spring activity by visiting several schools and educating students about stroke. Each student was given a paper to take home and educate family, have parent sign, and turn in to receive a duck. Total activity to date shows 817 completed calls and 302 tPA's administered.  
*(Refer to the HIRSN handout for a full report)*
- E. Brain Injury Association (BIA) of Hawaii Update:  
Board Member Lyna Burien announced the BIA is now equipped with new board members. Meetings will be held on the 3<sup>rd</sup> Wednesdays of each month, at the Rehabilitation Hospital of the Pacific, from 5:00-6:00 pm.
- F. Neighbor Island Activities:  
No new updates
- G. DOH Updates:
- The National Evaluation Exchange held a virtual discussion on "Return to Learn Return to Play." A link will be emailed to all board members in order to view the recorded session.
  - Neurotrauma Supports participated in the Stroke Awareness Event at Kahala Mall in late May. Public Health Nursing and other providers such as HMSA and Kaiser also joined efforts to provide educational materials, free blood pressure readings, and giveaways
  - DOH staff Cristina Valenzuela is no longer with Neurotrauma Supports; she will be continuing public service in another field with DOH.

VI. **Announcements:**

Brain Injury Association of Hawaii

*Support Group and Educational Meetings*

1. First Saturdays, 1:00-3:00 p.m., Rehabilitation Hospital of the Pacific, Wo Conference Room #4
2. 3<sup>rd</sup> Wednesdays, 6:00-8:00 p.m., Rehabilitation Hospital of the Pacific, Wo Conference Room #4

VII.

**Next Meeting:**

Date: August 24, 2018

Location: Kinau Hale, Room #329 and via Zoom: <https://zoom.us/j/501380154>

Time: 1:30 p.m. to 4:00 p.m.

Meeting Adjourned at 3:07pm